

Notice of Public Meeting  
WINNEMUCCA CONVENTION & VISITORS AUTHORITY  
Winnemucca Convention & Visitors Authority Regular Meeting  
**Wednesday, February 19, 2020**  
**4:00 PM:**

Winnemucca Convention Center  
50 West Winnemucca Boulevard  
Winnemucca, Nevada 89445

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

**Agenda - Wednesday, February 19, 2020**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL, DETERMINATION OF QUORUM
2. PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Board on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.
3. MEETING NOTICE REPORT
4. BUSINESS IMPACT DETERMINATION - Whether or not any agenda item proposes the adoption by the city or the county or the WCVA of any rule, including any ordinance or resolution which would impose, increase or change the basis for the calculation of a fee that is paid in whole or in substantial part by businesses, which would impose a direct and significant economic burden upon a business or directly restrict the formation or expansion of a business, pursuant to NRS Chapter 237, for information and possible action.
5. PRIOR MEETING MINUTES, REVIEW & ACTION

- 5.1. WCVA Meeting Minutes  
[WCVA Minutes Sept 2019.pdf](#)  
  
[WCVA Minutes Jan 2020.pdf](#)
  
6. CLAIMS REVIEW & ACTION
  - 6.1. WCVA Claims  
[WCVA Claims Feb 2020.pdf](#)
  
7. GENERAL BUSINESS
  - 7.1. Accommodation Tax 9-month Refund Requests, for possible action - Guinn (\$324.80), Hillerman (\$302.40), Reed (\$334.50)
  
  - 7.2. Steele & Associates, Presentation and Acceptance of FY 2019 WCVA audit report, for possible action
  
  - 7.3. Winnemucca Domestic Violence Shelter, Sadie Hawkins Dance, February 14, 2020, request for Joe Mackie Hall facility grant, for possible action  
[WDVS Facility Grant Req.pdf](#)
  
  - 7.4. Ramon Beltran, Mexican Dance, March 14, 2020, request to extend West Hall closing time to 2 am, for possible action  
[Beltran request to extend closing time.pdf](#)
  
  - 7.5. Claire Buchanan, Full Hearts Fast Times Roping Weekend & Horse Sale , June 12 & 13, 2020, request for Cooperative Funding, for possible action  
[Full Hearts Roping Funding Req.pdf](#)
  
  - 7.6. Craig Walters, Model T 44-Hour Softball Tournament, June 26-28, 2020, request for Cooperative Funding, for possible action  
[44-Hour Softball Funding Req.pdf](#)
  
  - 7.7. Approval of those person authorized to sign checks on event accounts utilizing WCVA EIN number, for possible action
  
  - 7.8. Donation to City of Winnemucca Special Events Fund, for possible action
  
8. DIRECTOR'S REPORT
  - 8.1. Financial reports on WCVA events, for information  
[Ranch Hand Rodeo Jan 2020.pdf](#)
  
  - 8.2. Proposal from Nevada Standardbred Racing Association, for possible action
  
  - 8.3. WCVA Melarkey Street parking lot, bid to install safety lighting, for possible action
  
  - 8.4. Retrofit of Joe Mackie Hall chiller room, discussion and possible action
  
  - 8.5. Repair of LED sign at cemetery, for possible action

[Cemetery Sign Proposal.pdf](#)

9. REVIEW SECRETARY & COUNSEL'S REPORT
  - 9.1. Chamber of Commerce Report for January 2020, for review
  - 9.2. Update on delinquencies, possible request for authorization for disclosure of confidential information of one or more licensees, for possible action
  - 9.3. Annual room tax report to Taxation, Kendall is getting me the information for 2018-2019 to complete our 2019 Report to Taxation
  - 9.4. Improvement projects status reports - Event Center LED wall/board, Permanent storage facility for removable WEC & Pavilion floors, Joe Mackie Hall study - status report, West Hall signage project
  - 9.5. Recent developments
  
10. BOARD ADMINISTRATOR FINANCIAL REPORTS
  - 10.1. Financial reports, for information  
[Room Tax Dec 2019.pdf](#)  
  
[Local Gov't Investment Pool Jan 2020.pdf](#)  
  
[Investment Acct Jan 2020.pdf](#)
  
11. OTHER REPORTS
  - 11.1. Miscellaneous reports, for information  
[SW Gas Jan 2020.pdf](#)  
  
[WCVA Attendance Summ Jan 2020.pdf](#)  
  
[Calendar of Events.pdf](#)
  
12. PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Board on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.
  
13. ADJOURNMENT

**NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015**

**CERTIFICATE OF POSTING**

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at \_\_\_\_\_ A.M. By: \_\_\_\_\_

Humboldt County Library: 85 E. 5th St. at \_\_\_\_\_ A.M. By: \_\_\_\_\_

County Annex: 4th & Bridge St. at \_\_\_\_\_ A.M. By: \_\_\_\_\_

Winnemucca City Hall: 4th & Melarkey St. at \_\_\_\_\_ A.M. By: \_\_\_\_\_

Humboldt County Website: [www.hcnv.us](http://www.hcnv.us) at \_\_\_\_\_ A.M. By: \_\_\_\_\_

State of Nevada Website: [www.notice.nv.gov](http://www.notice.nv.gov) \_\_\_\_\_ A.M. By: \_\_\_\_\_

MEETING DATE: February 19, 2020

POSTED BY: \_\_\_\_\_

DATE POSTED: \_\_\_\_\_

**NOTE FOR SUPPORTING MATERIAL:** A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: [www.hcnv.us](http://www.hcnv.us) or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

**NOTICE TO PERSONS WITH DISABILITIES** - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

**EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**NON-DISCRIMINATION STATEMENT** - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc) should

Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

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